



**Covington County  
Program of Leadership 2021**

**Learn to Lead  
Lead to Learn**

**Hosted by: The Opp Chamber of Commerce**

**Covington County Program of Leadership 2022**

<p align="center"><b>Purpose</b></p>	<p align="center">Foster individual leadership development while also creating ambassadors for Covington County</p>
<p align="center"><b>Length of Program</b></p>	<p align="center">           Nine-month program            January - May            June - July vacation            August - November            Last Thursday of each month            (November will be third Thursday of the month due to Thanksgiving.)            8:00 A. M. - 5:00 P. M.            (ending time may be earlier some months)            Graduation in January of 2023         </p>
<p align="center"><b>Topics</b></p>	<p align="center">           History of Covington County "Local Focus"            Leadership            Personality Assessments            Technology &amp; Cultural Arts            Local &amp; County Government            State Government &amp; Alabama History            Public Safety            Health &amp; Human Services            Education &amp; Diversity and Inclusion            Agriculture &amp; Forestry            Economic Development &amp; Industry         </p>
<p align="center"><b>Cost Per Participant</b></p>	<p align="center">           \$500.00            Covered by employer            (unless individual participant)         </p>



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### **Overview**

**Mission Statement:** Build Leaders, Create Ambassadors

**Goals & Objectives:** This leadership program will empower and enable the participant to

attain essential knowledge and develop necessary skills through learning opportunities, field experiences, and networking to become an efficacious ambassador for the advancement of Covington County;

become highly cognizant of his/her personality style, strengths and weaknesses, and develop the ability to successfully interact and communicate with diverse groups of people;

acquire the ability and skills to competently serve in leadership capacities at the workplace, in community organizations, or at the city or county level; and

collaborate with fellow class members to create and implement a service project to improve Covington County.

**Criteria for Participation:** To qualify for participation in the Covington County Program of Leadership, the candidate must

be a resident of Covington County or have worked/volunteered for a Covington County business or organization for a minimum of six months;

be a minimum of 21 years of age;

possess satisfactory evaluations from the current employer and have the full support of the business/organization to participate in this program;

attend the initial Orientation, Local Focus, Leadership, & Personality Assessment sessions;

attend all program sessions;

arrive in a timely manner to all sessions and remain until the end of the sessions;

actively participate in all aspects of the leadership program (e.g., read the required literary works; complete the personality inventories; demonstrate respect of presenters and classmates, express thoughts and opinions in an appropriate manner; assist with the planning and implementation of the community service project, etc.);

compose posts on the Covington County Program of Leadership Facebook page; and

complete the required program application and submit the form in a timely manner.



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#### **Community Service Project Guidelines**

- 1. After all proposed community projects are presented, the class members will vote to determine which project will be selected (majority rules).**
- 2. The class members will vote to select a facilitator for the community service project (majority rules).**
- 3. The facilitator is responsible for facilitating all meetings regarding the community service project, ensuring accurate records are maintained (e.g., minutes of each meeting, record of attendance, amount of money collected/time volunteered for each class member) and disseminating information regarding all meetings.**
- 4. The facilitator will ensure the chamber's Executive Administrator is kept abreast of all information regarding the community service project (i.e., decisions the class members make, actions taken by the class, money collected by class members, volunteer hours, work hours/days, etc.).**
- 5. While one class member will serve as the facilitator, each class member will play an active role in planning and executing the community service project.**
- 6. If work days are agreed upon, more than one work day should be established, to allow an equal opportunity for all class members to participate.**
- 7. The class members will establish specific guidelines related to the community service project (i.e., how much money, if any, will be raised by each class member; how many volunteer work hours/days, if any, will be required for each class member; what each class member is expected to accomplish in regard to the community service project).**
- 8. The class members will establish a deadline for collecting money (if applicable) for the community service project (majority rules).**
- 9. The class members will establish what specific volunteer activities and how many volunteer hours are required (if applicable) for the community service project (majority rules).**
- 10. The class members will ensure the progression/completion of the community service project is documented through photographs.**
- 11. The class members will establish a date before mid-November for the community service project to come to completion (majority rules).**



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**Section One: Personal Information**

Full Name: \_\_\_\_\_

Male/Female: \_\_\_\_\_ Race: \_\_\_\_\_ Age: \_\_\_\_\_

Home Address: \_\_\_\_\_

Contact Phone Numbers (Business, Cellular, Home)

\_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Section Two: Sponsoring Business/Organization**

Name of Sponsoring Business/Organization: \_\_\_\_\_

Business/Organization Address (Physical and Mailing Address, if Applicable):

\_\_\_\_\_

\_\_\_\_\_

Number of Years Employed with/Affiliated with Sponsoring Business/Organization:

\_\_\_\_\_

Your Position in the Business/Organization: \_\_\_\_\_

Contact Phone Number(s) for Your Direct Supervisor: \_\_\_\_\_

Contact E-Mail Address for Your Direct Supervisor: \_\_\_\_\_



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#### **Section Three: Professional Leadership Roles**

Please list all professional leadership roles, if any, you have been assigned or assumed. These can include leadership roles from current or former employment and/or leadership roles you held while in college.

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#### **Section Four: Education/Specialized Training**

Please list your educational degrees (including college/institution name(s), your degree(s)/certification(s), most recent first, and then any specialized training you have received.

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#### **Section Five: Community Involvement**

Please list any outside clubs, organizations, churches, etc, with which you are involved, if any, and your role(s).

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#### **Section Six: Statement of Reasons for Desiring to Participate in This Program**

Please complete a written short essay to provide your reasons for desiring to participate in this program.

Why do you desire to participate? What skills do you desire to develop?

How do you think you would apply the knowledge and skills you develop?

This section of the application may be composed in a separate document and attached to the application if you desire.



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**Section Seven: Strengths and Weaknesses**

Please list your strengths and weaknesses as you perceive them (may be bullet points).

**Strengths**

**Weaknesses**

**Section Eight: County/Community Project Proposal**

Please identify one or more community projects you feel would best benefit our county and community and be prepared to present your project proposal) (may be bullet points).



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#### Section Nine: Personal References

Please list the names, contact information, and relationship to you for the four persons who could provide you with a reference, with two of the four preferably be employment-related.

Name	Contact Phone Number	Contact E-Mail Address	Relationship to You

#### Section Ten: Commitment to Program

I have accurately and honestly provided all requested information and read all information provided in this document. Furthermore, I fully understand and agree to the following statements:

1. I will attend the mandatory two-day Orientation, Local Focus, Leadership, and Personality Assessment sessions scheduled in January (Thursday and Friday).
2. I will complete the personality inventories by the established deadline.
3. I will read any required literature or articles related to this leadership program (and complete any other assignments).
4. I will respond in a timely manner to all phone calls, texts, e-mails, or requests sent to me by the chamber's Executive Administrator or fellow participants.
5. I will attend the sessions each month, demonstrate respect for presenters, and stay for the entire required time period.
6. I will arrive for each month's session in a timely manner with any necessary supplies.
7. I will actively participate in each month's presentations, activities, and field experiences.
8. I will play an active role in designing and implementing a county or community service project (refer to page 3).
9. I acknowledge the tuition of \$500.00 must be paid in full prior to participating in this program.

Printed Name: \_\_\_\_\_

Signature/Date: \_\_\_\_\_

Signature/Date of Representative from the Sponsoring Business/Organization:

\_\_\_\_\_

**This completed application is due no later than Friday, December 17, 2021 by 5:00 P. M.**